

2.5.1 Mechanism of Internal and External assessment is transparent and robust in terms of frequency and mode

Response:

The examination committee of the college looks into all the examination related matters, evaluation process and confirms in the meeting recommendations made from the faculties. The students' feedback and the university guidelines are duly considered, discussed and incorporated in the framework of examination related matters. The database of the internal assessment is maintained by the respective departments which provide the final statements of the students to the examination committee for further process. Marks awarded in aggregate of attendance are carried forwarded to the final marks obtained while totalling the internal assessment score of a student. The departments have continued evaluating students' attendance twice in each semester for many years. The number of attendance of the students is displayed in the college notice board by reporting the students having poor attendance to maintain the regularity in the class. Moreover, the seminar presentation, group discussion, viva-voce and home assignment are also a part of assessment in the performance of the students in semester system. The internal examination contains the various modes given below:

- a) **Theoretical examination**: The departmental teachers in consultation with the HODs set question papers and evaluate answer scripts of various papers.
- b) **Seminar Presentation/assignment**: The students select the topic of seminar and make the presentation in power point side in smart class room. Alternatively, home assignments are given to the students which are submitted to the respective teachers of the department
- c) **Viva-voce**: The teachers also conduct viva-voce for the students in speciality subjects.

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

The internal examinations of the college are conducted by the examination committee in a systematic manner on specific dates. Immediately, after completion of the exams, the teachers are provided with the answer scripts for the purpose of evaluation within 7days. The teachers show the answer scripts to the students to maintain transparency in the system. In case of any grievances, the matter is dealt with immediately to settle it. If the students fail to appear for any examination, they are required to write an application to the respective heads of various departments and the concerned department conducts re-examination for those students. During the period 2020-21, internal examinations were held online through Google classroom app. The teachers set the question paper in Google form and the students get their marks after



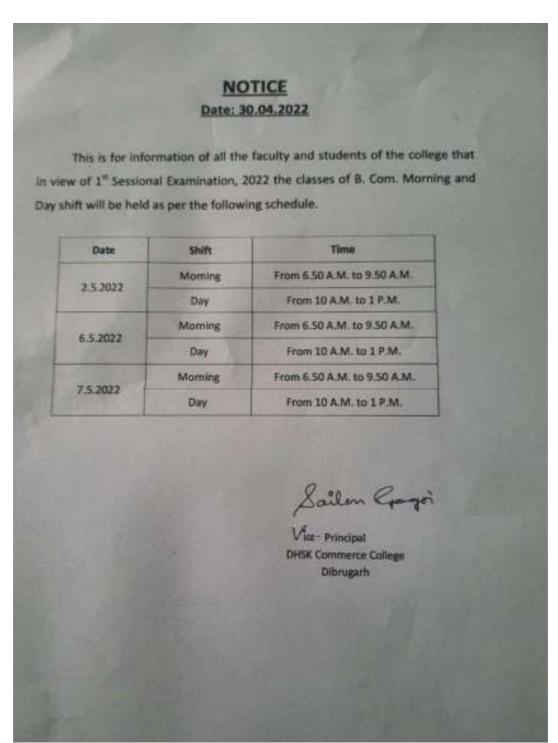
submitting it Online. The advantage of this system was that students had almost no grievances and the entire process was time saving.

Presently, the evaluation system has two components continuous internal evaluation (CIE) and end semester examination (ESE). The ratio of weightage is 20 pc and 80 pc for undergraduate programme. The continuous internal evaluation system comprises two in-sessional examinations and viva/group discussion/ seminar presentation/home assignment of the subject concerned as per the academic calendar of Dibrugarh University. There is a mechanism to select the teachers for conducting the examination (two teachers that is one senior teacher and one junior teacher). They undertake the duties for informing the head of the department and setting of question papers for in-semester examinations. After the evaluation of answer scripts, the marks of the internal assessment are displayed in the notice board by the department concerned so that the students get an opportunity to know their performance as a whole. It provides transparency and accountability to the evaluation process related to in-sessional examination. Seminar presentation/viva-voce/ home assignment are also included a part of internal evaluation process. The end semester examination is conducted by the Dibrugarh University at the end of each semester. Apart from, the teachers take tutorial and remedial classes for weak students in particular subjects according to their needs.

Link of few examination related documents are given below.

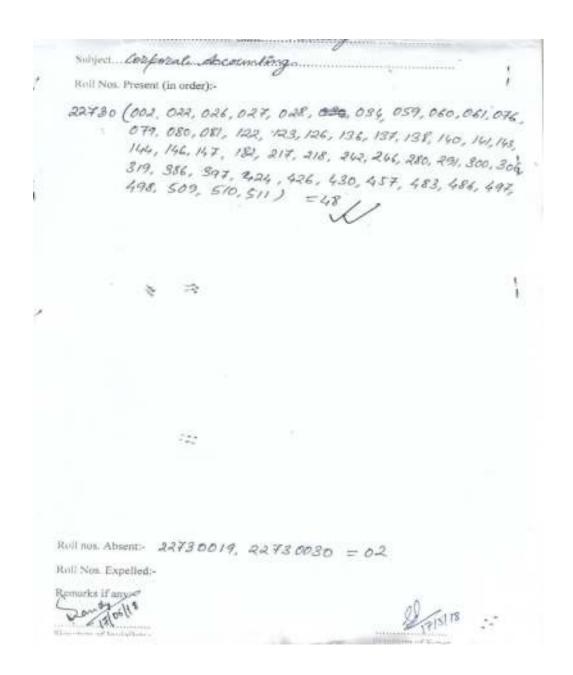
Documents Index	Link
Sessional Examination	https://static.mycc.in/uploads/2300/website2/circulars/1662099069_file.jpg
Notice	https://static.mycc.in/uploads/2300/website2/circulars/1570173526_file.pdf
Sessional Exam	https://static.mycc.in/uploads/2300/website2/circulars/1661946987_file.jpg
Routine	
Internal Assessment	https://static.mycc.in/uploads/2300/website2/circulars/1681967353_file.docx
Notice	https://static.mycc.in/uploads/2300/website2/circulars/1668683112_file.jpg
Exam Form Fill up	https://static.mycc.in/uploads/2300/website2/circulars/1651912281_file.pdf
Notice	
Admit Card Issue	https://static.mycc.in/uploads/2300/website2/circulars/1646212600_file.pdf
Notice	
Examination Roll	https://static.mycc.in/uploads/2300/website2/circulars/1643352404_file.xlsx
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Notice	
Examination	https://static.mycc.in/uploads/2300/website2/circulars/1601358111_file.pdf
Instruction Issued by	
Dibrugarh University	
for affiliated colleges	





Sessional Examination Notice







D.H.S.K. Commerce College::Dibrugarh B.Com 2nd Semester Examination, 2018 Log Book

ROOM NO. 8 (Second Floor)

	BACK				11/5/2018
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22730018	22730059	22730080	22730246	22730374	22730400
22730019	22730061	22730092	22730290	22730376	22730406
22730025	22730066	22730126	22730306	22730380	22730411
22730029	22730069	22730146	22730320	22730386	22730415
22730038	22730070	22730147	22730332	22730390	22730426
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				22730393	22730434
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B. Com 2nd Semester Examination, 2018

DRSK Commerce College



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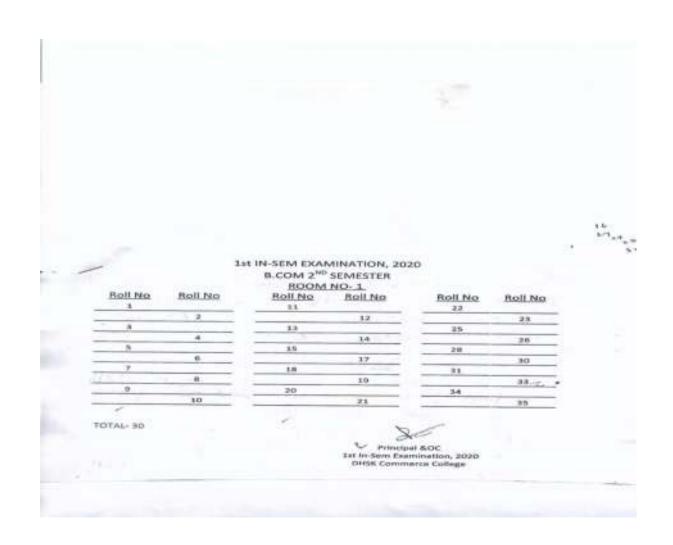


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B. COM 3rd SEMESTER EXAMINATION, 2021 (MARCH)-2022 DHSK COMMERCE COLLEGE: : DIBRUGARH

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23630003	23630013	23630023	23630033	23630043	23630053
23630004	23630014	23630024	23630034	23630044	23630054
23630005	23630015	23630025	23630035	23630045	23630055
23630006	23630016	23630026	23630036	23630046	23630056
23630007	23630017	23630027	23630037	23630047	23630057
23630008	23630018	23630028	23630038	23630048	23630058
23630009	23630019	23630029	23630039	23630049	23630059
23630010	23630020	23630030	23630040	23630050	23630060

TOTAL-60

Principal & O/C
DHSK Commerce College, Dibrugarh



B. COM 3rd SEMESTER EXAMINATION, 2021 (MARCH)-2022 DHSK COMMERCE COLLEGE: : DIBRUGARH

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23630006 23630016	23630026 23630036	23630046 23630056
23630007 23630017	23630027 23630037	23630047 23630057
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23630009 23630019	23630029 23630039	23630049 23630059
23630010 23630020	23630030 23630040	23630050 23630060

TOTAL=60

Principal & O/C

DHSK Commerce College, Dibrugarh

Singlogora Principal D.H.S.K. Commerce College Dibrugarh



B. COM 6TH SEMESTER EXAMINATION, 2022 (CBCS)

DHSK COMMERCE COLLEGE

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6TH SEM: 60

Principal & OC 8.Com 6th Semester Examination, 2022 DHSK Commerce College

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D.H.S.K	. COMMERCE COLLEGE :: DIBRUGARH
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