

D.H.S.K COMMERCE COLLEGE

Hostel

Bulletin of Information

About Womens Hostel

The Womens Hostel of D.H.S.K Commerce College is located at Khalihamari, Dibrugarh, about 1.00 K.M. from the College. The hostel offers a safe, comfortable, and supportive living environment for female students pursuing higher education. Equipped with essential facilities like clean accommodation, secure premises, and a conducive study atmosphere, the hostel plays a vital role in promoting academic focus and personal development. Supervised by dedicated staff, it ensures discipline and well-being while fostering a sense of community among residents. The hostel reflects the college's commitment to empowering women through education and providing them with the resources needed for a successful academic journey.

About Boys' Hostel :

The boys' hostel of D.H.S.K Commerce College is located at bye Lane 6A Banipur . 2nd campus of the college which is 4 km away from college . The first batch of boys hostel occupy the whole seats and started functioning on 1st of August 2024 with seat capacity for only 10 students .Facility includes double occupancy bedrooms with 24x7 electricity and water supply, inverter connections in all rooms, water filter, daily newspapers, sports equipments, playground, hygienic kithchen and foods, rest rooms for visitors and guardians etc.

Hostel Fees (for both womens and Boys Hostel)

Structure:

Amount	Rs	Mode of Payment
Admission Fee	2,500/-	Online Mode only
Seat Rent for 6 months (excluding fooding): Rs 1500/- per month	9,000/-	
Total payable at a time	Rs.11,500/--	

Account Details:

Account Name & Number	Branch Name & IFSC
DHSK Commerce College A/C no. 3514696218	Central Bank of India, Thanachariali IFSC: CBIN0283205

***Selected students will send the online payment receipt to respective warden through Whatsapp.**

**** In any circumstances, once admitted in the hostel, the admission fee is not refundable.**



Admission Process

- Students willing to take admission in the hostel **need to collect the Hostel form during college admission and submit the same along with required documents.**
- **Required documents:**
 - (i) Class X and Class XII marksheets.
 - (ii) Identity proof of Guardians
- The Hostel committee will then scrutinise the submitted applications and allocate seats to students on the basis of merit.
- The list of students selected for Hostel accommodation will be published in the college website.
- The students admitted in the hostel will have to pay the hostel fees to secure their admission. Please ensure that the admission fee and monthly seat rent are paid by the specified due date. Failure to comply may result in the cancellation of hostel admission.
- After admission, students must download the Hostel Undertaking Form from the college website (<https://www.dhskcommercecollege.edu.in/index.php>) and submit a copy of the same along with the payment receipt of the college office to the hostel warden/superintendent.
- The decision of hostel committee with respect to selection of students for admission into hostel is final and binding.

Hostel Facilities

The hostel provides a safe, comfortable, and conducive living environment for students. Facilities include:

- **Accommodation:** Fully furnished rooms with beds, study tables, chairs and fans. Rooms are double and triple occupancy. Washrooms are shared.
- **24 x7 Electricity and Water Supply:** Rooms and common areas are well-lit, and water supply is ensured in all the washrooms.
- **Recreation Room and Gym:** Equipped with various indoor games and a gym for the female boarders.
- **Library and Study Room:** The Library includes a wide range of books, magazines and newspapers. It also includes a quiet and well-lit space for uninterrupted study.
- **Housekeeping:** Regular cleaning and maintenance of rooms and common areas.
- **Medical:** First-aid kit and visits to nearby hospitals for any health emergency.
- **Inverter** connection in all rooms



Food and Dining

A hygienic and nutritious dining facility is provided within the hostel.

- Meal Plan: Breakfast, lunch, evening tea/snacks, and dinner.
- Cuisine: Variety of vegetarian and non-vegetarian dishes.
- Meal Timings:

Breakfast: 8:00am -9:00am

Lunch: 2:00pm-3:00pm

Tea: 6:00pm-6:30pm

Dinner: 8:30pm-9:30pm

- Mess dues are required to be contributed by hostel boarders to mess secretaries on due time (currently which is Rs.1,000/ per month)

Hostel Rules and Regulations

To ensure a disciplined and respectful living environment, all boarders are expected to adhere to the following rules:

- **Timings:** Entry and exit timings must be strictly followed. Late entries require prior permission.
- **Visitors:** Visitors are allowed only during designated hours and must be registered at the front desk. Guests relatives and friends are not permitted to stay overnight in the room of the students. No male visitor (even father) is allowed to enter the Girls' Hostel beyond the Visitor's Hall.
- **Cleanliness:** Residents must keep their rooms and surrounding areas clean.
- **Prohibited Items:** Alcohol, drugs, smoking, and hazardous items are strictly banned.
- **Damage:** Any damage to hostel property must be reported immediately. Charges for repairs will be levied.
- **Discipline:** Misconduct, theft, or violation of rules can lead to disciplinary action or expulsion. All kinds of shouting, fighting, maltreating or abusing to roommates, wallmates and others are strictly prohibited.
- **Anti-Ragging:** Ragging is strictly prohibited inside the hostel campus. Ragging in any form is a cognizable offence and severely punishable as per the Supreme court directives which may lead to expulsion from the Hostel and the disciplinary action may culminate in her expulsion from the institute as well.
- A boarder should stay in the room allotted to her and mutual exchange of rooms after final allotment is not allowed. Violation of this rule will be considered as an act of gross misconduct and entail appropriate disciplinary action including expulsion from hostel.



- No boarder is allowed to engage a private servant and keep pet animals in her room.
- **Light and fans must be switched off** when not in use. The use of electric heater, electric rod and similar electrical appliances are strictly prohibited. Rs.2000 fine shall be imposed on such boarders having possession of such banned items.
- Students should **lock their room properly** when they go out for bath, food etc. Each roommate must keep a key of the door lock of her room. All boarders should keep their belongings in their own custody. Hostel authority will not be responsible for any loss/damage due to such negligence.
- Every inmate of the hostel shall pay the seat rent and other charges as per the notified schedule and in case of failing to this fine will be imposed as decided by the hostel authority on daily basis.
- Mobile phones are not allowed to be used from 7pm to 10:30pm. All boarders should submit their phones during this study hour to the matron.
- No boarders is allowed to arrange their lunch and dinner from outside. Contribution towards hostel mess is must.
- Boarders are strictly prohibited from entering the kitchen premises while the food is being prepared.

Leave Rules

Residents must comply with the following leave rules to ensure safety and proper hostel management:

- The students must make entry in the "In/Out" Register kept at the Girls' Hostel.
- The boarders are not permitted to stay out of the hostel beyond 5:30 pm (during Winter) and 6:00 pm (during Summer) in the evening.
- Leave Application: All residents must submit a leave application to the Warden/Superintendent. Applications must mention the reason for leave, destination, dates of departure and return, and contact information during the leave.
- Permission: Leave will be granted only after approval by the hostel warden after consultation and permission from gaurdians. In case of an emergency, residents must inform the warden immediately and submit supporting documents upon return.
- Short Leave: Hostel boarders are permitted to go out of the hostel for local shopping on Friday and Sunday from 3pm to 5pm. Any unauthorised exit from the hostel may result in disciplinary action.
- Outstation Leave: For travel outside the city/town, prior approval is mandatory. Travel details (e.g., mode of travel, place of stay) must be provided. The inmates of the hostel will not be allowed to leave the hostel for the purpose of excursion or picnic with any group or club except college picnic or excursion.
- Return: Residents must return on or before the date mentioned in the approved leave. Delays must be informed and justified.
- Students are not allowed to stay in the hostel during class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases, they should take the permission and communicate the information to the Warden/Superintendent.
- Admitted students who remain consistently absent in hostel for one (01) Month without any valid reasons (except for medical reasons) shall be expelled from the hostel



- Disciplinary Action: Unauthorized absence or failure to return on time may lead to disciplinary action, including cancellation of hostel admission.
- Once seat is vacated by any boarder for any reason shall not be allowed to take re-admission to hostel.
- Any sort of posters, stickers, paints etc are not allowed to be pasted on walls or any other concrete structure.
- No boarders is allowed to stay in hostel once he/she completes her UG/PG course. Also after completion of their full course, no one is allowed to stay in hostel to pursue any other incomplete course other than University exams/course.

For further details, contact the

	Girls Hostel	Boys Hostel	
Warden	Borsing Hanse	Dr Luku Morang	Dr Ajit Goswami
Contact No.	7002405044	6000356058	9101793243
Email	hanseteronpi@gmail.com	lukum98@gmail.com	agoswami09@gmail.com



Dr Luku Morang

(Warden Boys Hostel)



Borsing Hanse

(warden Girls Hostel)



Dr Joydev Gogoi

Principal
DHSK Commerce College,
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