



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	D. H. S. K. COMMERCE COLLEGE				
• Name of the Head of the institution	Dr. Khanindra Misra Bhagawati				
• Designation	Principal				
• Does the institution function from its own campus?	Yes				
• Phone no./Alternate phone no.	03732321653				
• Mobile no	9435908628				
• Registered e-mail	dhskcomcol@gmail.com				
• Alternate e-mail	iqacdhscomcol@gmail.com				
• Address	K.C. Gogoi path				
• City/Town	Dibrugarh				
• State/UT	Assam				
• Pin Code	786001				
2.Institutional status					
• Affiliated /Constituent	Affiliated				
• Type of Institution	Co-education				
• Location	Urban				
• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Dr. Tanka Prasad Upadhyaya				
• Phone No.	03732321837				
• Alternate phone No.	9435908628				
• Mobile	9954466004				
• IQAC e-mail address	iqacdhscomcol@gmail.com				
• Alternate Email address	tulikamattack@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1693381510_aqar-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1685171321_academic-calendar-2023-from-jan-to-dec.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.63	2024	31/05/2023	31/05/2029
Cycle 2	B	2.48	2018	26/09/2018	25/09/2023
Cycle 1	B	72.25	2004	03/05/2004	02/05/2009

6.Date of Establishment of IQAC		01/01/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,				
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Assam State Aids Control Society, Guwahati	HIV awareness and Voluntary Blood Donation Camp	State Govt.	2022-23	10,000
RUSA	Upgradation of existing degree college to model Degree College under RUSA 2.0	Central Government/State Government	2022-23	10336200
8.Whether composition of IQAC as per latest NAAC guidelines		Yes		
Upload latest notification of formation of IQAC		View File		
9.No. of IQAC meetings held during the year		5		
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?		Yes		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
11.Significant contributions made by IQAC during the current year (maximum five bullets)				
Organised an International Workshop on 'Fundamentals of Film-making' in association with ACTA Dibrugarh Zone on 04/05/2022				
Organised two Days National Workshop on Descriptive Data Analysis using open source software in association with Deptt of Mathematics and Statistics on 25-26 April, 2022				
Organised an Interactive Session on Mental Health, Gender Issues and Stress Management in association with ICC on 10/06/2022				
organized International Virtual Workshop Entrepreneurship in hospitality industry: An Achiever's Journey in association with Deptt of Commerce and P.G Deptt on 21/03/2022				
Organised International Talk program on 'How to build a career in Advertising and Marketing' in association with Deptt. of Economics and INBU on 29/05/2022				
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				
Plan of Action		Achievements/Outcomes		
Construction of multipurpose multi-storied building at college campus with the provisions of auditorium, video conferencing hall, class rooms, toilet blocks etc.		Construction going on		
To organize international level workshops & lecture series, webinars/seminars and college level seminars/ webinars/ talk programme for teachers and students with the help of different departments		Organised		
To publish peer reviewed research Journal 'Utkarsh' and edited book ' The Intellect'with ISSN & IBSN number		Published		
To collect and review feedback and suggestions from faculty members, students, alumni and parents and to take actions accordingly		Feedback collected, analysed and actions taken accordingly		
To increase the number of environment friendly initiatives by NSS, NCC, Women Cell etc. and ensuring participation of maximum students in such initiatives		initiatevs organized		
13.Whether the AQAR was placed before statutory body?		Yes		
Name of the statutory body				
Name		Date of meeting(s)		
Governing Body of DHSK Commerce College		28/09/2024		
14.Whether institutional data submitted to AISHE				
Year	Date of Submission			
2024	10/10/2024			
15.Multidisciplinary / interdisciplinary				
Though our college is a single stream college, still the college try introduce and organise various lectures and seminars which are of multidisciplinary in nature. We have environmental studies in degree courses which is itself a multidisciplinary course taught by different teachers. Again, one multidisciplinary course is introduced in the non-honours where commerce students have to learn Indian polity, Indian economy, History, Tribal studies etc.our institution has signed MOU with University of Science and Technology, Meghalaya regarding sharing knowledge and transdisciplinary work. An MOU was signed with Sibasagar Commerce College regarding faculty exchange. The institution was working with Kaziranga University in organising an international conference of interdisciplinary nature.				
16.Academic bank of credits (ABC):				
Our institution is affiliated to Dibrugarh University. Very recently University has taken initiatives on creating Academic Bank of Credit. Phase wise our students will get one academic bank credit account where their credits are stored digitally and they can access it from anywhere.				
17.Skill development:				
Apart from the skill enhancing courses introduced in the syllabi, we have other add on courses. To enhance the skill of the students different add on courses are introduced in the institution. Some of them are PGDCA Course on Indian Stock Market				

Soft Skill courses like Spoken English Course on film appreciation
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The institution offers three language courses viz Assamese, Hindi and Bengali at undergraduate level.One add on course on film appreciation has been introduced in 2021. Apart from that programmes like one week National Children Theatre Workshop and Assamese poetry recitation workshop , national workshop o multilingul learning etc are organised in the institution during the year.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The institution has focus on outcome based education. In the syllabus of each course the aim, objectives and outcomes of the course is clearly mentioned. After completion of B.Com course, it is expcted that the students must have the practical knowledge of auditing,income tax calculation, GST calculation etc. The outcome of B.Com course is to make student capable of taking up entrepreneurship by inculcating number of innovative idea. The institution has four number of add on and certificate courses on communicative ability, stock market hospitality industry and computer application which help the students to apply the knowledge in practical lives.
20.Distance education/online education:
In the issue of digital inclusion, the issues and challenges faced by theinstitution is limited accessibility of digital platform. To become a part of online teaching and accessibility one must need at least an android mobile phone or laptop with good connectivity. However limited number of students have that access and hence participation in online mode is always less than that in offline traditional mode. Moreover, the technical issues like poor connectivity, no connectivity etc sometimes create problems. In case of open and distance learning, although we have two centres the enrolment is relatively less.

Extended Profile	
1.Programme	
1.1	92
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1537
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	234
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	473
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	26
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	11343815
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	115
Total number of computers on campus for academic purposes	

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of the new academic session, induction programmes are organized for newly enrolled students to acquaint themwith their semester courses, CBCS systms as well as College and University regulations. Students are supplied with syllabi, reading materials and question banksby the respective teachers and department. Question papers are stored digitally for easy access of the students. The departments maintains the follwing records to keep track of students and their progression.

1. Teachers diaries

2. Register

3. Departmental Library

4. Students profile

All the Department Heads discuss about the progress of the course with the Department faculty regularly in the Departmental Committee Meetings. Teachers help students by supplying necessary. In order to test the curriculum delivery and its impact on the student's two in-semester written tests are taken in every semester. After evaluation the answer scripts the performance are discussed. Faculties use innovative techniques like academic quiz, group discussion, micro teaching etc for better understanding and makingthe teaching attractiveTo introduce the students with basic research, project work is given as a part of their internal assessment. Various ICT based tools and online modes are being used by the teachers in curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1693205678_111-curriculumplanningnew.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being the affiliated college of Dibrugarh University the institution has to follow academic calender prepared by Dibrugarh University. The intitution strictly adhere to the academic calender published by the university in every session. Accordingly the new classes commenced and two sessional examinations are held. College also follows academic calender to complete the course curriculum and to orgnise events like students' union election, college week etc. Part of Internal assessments like viva, group discussion or presentations are prepared following academic calender and thereby students get them prepared for the end semester examinations. However we have prepare one academic calender of our own by strictly following the academic calender of affiliating university i.e Dibrugarh University

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1685171321_academic-calendar-2023-from-jan-to-dec.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

49

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Within the limited opportunities available in the prescribed syllabi of the affiliating University, i.e. Dibrugarh University, the College strives to integrate the afore-mentioned cross cutting issues as part of its co-curricular activities.

1. Gender: A number of women and girls inclusive events have been undertaken such as poster displays, gender champions, poetry and essay competition, awareness programme on Legal Rights of Women, health camps, martial/self defence course etc by the Internal Complaints Committee, Women's Cell and the college N.S.S. unit.

1. **Environment and Sustainability:** The N.S.S. unit of the College has been organising a variety of programmes not only in the college campus but in public places of the city and nearby villages to create sensitise the students as well as the citizens of the importance of environmental sustainability. Bicycle rally, plastic collection drive, plantation drive etc are done as a part of environmental sensitivity.

3. Human Values and Professional Ethics: Various cells of the college, N.S.S. N.C.C. wing of the College has also been instrumental in boosting patriotic sentiments and values of discipline, punctuality, valour and courage among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1072

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://dhskcommercecollege.edu.in/webportal/FeedbackSystem
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1693304129_141-feedbackanalysisreport1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1537

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a well organised mechanism of curriculum delivery for both advance and slow learners. The remedial classes are held regularly to tackle the issue of subject enrichment for slow learners. Academic counselling are also done at personal level to increase the understanding level of the students. The various departments of the institution also arrange special classes for the students by inviting guest faculties from different colleges and universities.

File Description	Documents
Paste link for additional information	https://dhskscommercecollege.edu.in/uploads/2300/website_builder_files/1692434953_231-student-centric-methods-ssr-2023-final-compressed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1537	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To improve the learning experiece the following methods are used

1. Participative Method like presentation by students, participiting in academic quiz etc.
2. Experiential learning like field survey, Educational tour etc.
3. Group discussion is used as problem solving method.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://dhskscommercecollege.edu.in/uploads/2300/website_builder_files/1692434953_231-student-centric-methods-ssr-2023-final-compressed.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers use various ICT enable tools for effective teaching learning. The various ICT tools used by the teachers are mentions below

1. Power point presentation
2. Online delivery through google meet or zoom
3. Google Classroom
4. Facebook and Whatsapp group
5. Video conferencing
6. Online access to study material
7. Youtube videos

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
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Any additional information		View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)		View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)		
2.4.3.1 - Total experience of full-time teachers		
316		
File Description		Documents
Any additional information		View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)		View File
2.5 - Evaluation Process and Reforms		
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.		
The internal examinations of the college are conducted by the examination committee in a systematic manner on specific dates. Immediately, after completion of the internal sessional exams, the teachers are provided with the answer scripts for the purpose of evaluation within 7days. The teachers show the answer scripts to the students to maintain transparency in the system. In case of any grievances, the matter is dealt with immediately to settle it. If the students fail to appear for any examination, they are required to write an application to the respective heads of various departments and the concerned department conducts re-examination for those students. During the period 2020-21, internal examinations were held online through Google classroom app. The teachers set the question paper in Google form and the students get their marks after submitting it online. The advantage of this system was that students had almost no grievances and the entire process was time saving.		
File Description	Documents	
Any additional information	View File	
Link for additional information	https://dhsdkcommercecollege.edu.in/uploads/2300/website_builder_files/1692601794_pi7-00251-mechanismofinternalandexternalassessment.pdf	
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient		
Presently, the evaluation system has two components continuous internal evaluation (CIE) and end semester examination (ESE).The ratio of weightage is 20 pc and 80 pc for undergraduate programme. The continuous internal evaluation system comprises two in-sessional examinations and viva/group discussion/ seminar presentation/home assignment of the subject concerned as per the academic calendar of Dibrugarh University. There is a mechanism to select the teachers for conducting the examination (two teachers that is one senior teacher and one junior teacher). They undertake the duties for informing the head of the department and setting of question papers for in-semester examinations. After the evaluation of answer scripts, the marks of the internal assessment are displayed in the notice board by the department concerned so that the students get an opportunity to know their performance as a whole. It provides transparency and accountability to the evaluation process related to in-sessional examination. Seminar presentation/viva-voce/ home assignment are also included a part of internal evaluation process. The end semester examination is conducted by the Dibrugarh University at the end of each semester. Based on the performance of the students in the exams, the teachers take tutorial and remedial classes for students, requiring guidance in particular subjects.		
File Description	Documents	
Any additional information	View File	
Link for additional information	https://dhsdkcommercecollege.edu.in/uploads/2300/website_builder_files/1692601794_pi7-00251-mechanismofinternalandexternalassessment.pdf	
2.6 - Student Performance and Learning Outcomes		
2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.		
The implementation of the Choice-Based Credit System (CBCS) with effect from July 2019 for the B.Com (Hons. & Non Hons) Program is a significant stride towards offering a comprehensive and contemporary education in commerce. The program's objectives, as stated and prominently displayed on the college website, emphasize the imparting of core concepts and skills essential for success in the field.DHSK Commerce College adheres to the guidelines of the CBCS curriculum and provides a comprehensive education in commerce, that includes theoretical foundations, practical applications, ethical considerations, and the development of crucial employability skills.		
File Description	Documents	
Upload any additional information	View File	
Paste link for Additional information	https://dhsdkcommercecollege.edu.in/uploads/2300/website_builder_files/1692949599_261-course-programme-outcome-ssr-2023-final.pdf	
Upload COs for all Programmes (exemplars from Glossary)	View File	
2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.		
Internal examinations are conducted by the institution itself and are an integral part of the continuous evaluation process. These assessments typically include quizzes, assignments, presentations, class participation, group discussion and sessional tests. The purpose of internal examinations is to assess students' understanding of course materials, monitor their progress, and provide timely feedback for improvement. These assessments help students actively engage with the material and reinforce their learning.External examinations, especially those held at the end of each semester, play a significant role in assessing program outcomes. The comprehensive and continuous nature of the external and internal examinations ensure that students demonstrate proficiency across various subjects for the successful completion of their respective degrees.		
File Description	Documents	
Upload any additional information	View File	

Paste link for Additional information	https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1692949828_pi7-262-ssr-finalposcos-1.pdf	
2.6.3 - Pass percentage of Students during the year		
2.6.3.1 - Total number of final year students who passed the university examination during the year		
390		
File Description	Documents	
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File	
Upload any additional information	View File	
Paste link for the annual report	https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1692949981_263-ssr-2023-annual-report-of-result.pdf	
2.7 - Student Satisfaction Survey		
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)		
https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1697122177_students-teachers-alumni-parents-feedback-analysis-action-taken-report-2022-2023-compressed.pdf		
RESEARCH, INNOVATIONS AND EXTENSION		
3.1 - Resource Mobilization for Research		
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)		
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)		
0		
File Description	Documents	
Any additional information	View File	
e-copies of the grant award letters for sponsored research projects /endowments	View File	
List of endowments / projects with details of grants(Data Template)	View File	
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)		
3.1.2.1 - Number of teachers recognized as research guides		
3		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year		
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year		
0		
File Description	Documents	
List of research projects and funding details (Data Template)	View File	
Any additional information	View File	
Supporting document from Funding Agency	View File	
Paste link to funding agency website	nil	
3.2 - Innovation Ecosystem		
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge		
DHSK Commerce College, a premier institute of commerce education, is dedicated to enhance learning experiences through a flexible range of teaching methods while seamlessly integrating Information and Communication Technology (ICT) tools. This commitment to holistic education fosters a vibrant academic environment that prepares students for a dynamic future. Diverse Teaching Approaches: At DHSK Commerce College, the faculty employs a myriad of teaching methodologies to cater to diverse learning styles. The institution understands that one-size-fits-all teaching doesn't yield the best results. Methods like the lecture, interactive sessions, project-based learning, fieldwork, computer-assisted techniques, and experimental learning are thoughtfully employed. These techniques ensure active student engagement, fostering deeper understanding and application of concepts. Diverse Teaching Approaches: Dynamic Presentation Techniques: Student-Centric Approaches: Integration of Information and Communication Technology (ICT):		
File Description	Documents	
Upload any additional information	View File	
Paste link for additional information	https://dhscommercecollege.edu.in/webportal/3.2:InnovationEcosystem	
3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year		
3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year		
9		

File Description		Documents
Report of the event		View File
Any additional information		View File
List of workshops/seminars during last 5 years (Data Template)		View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description		Documents
URL to the research page on HEI website		https://dhskcommercecollege.edu.in/webportal/3.3:ResearchPublicationsandAwards
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)		View File
Any additional information		View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description		Documents
Any additional information		View File
List of research papers by title, author, department, name and year of publication (Data Template)		View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description		Documents
Any additional information		View File
List books and chapters edited volumes/ books published (Data Template)		View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Cleaning Program and Campus Cleanliness Drives: These activities have significantly improved the college campus and the surrounding neighborhood. By engaging students in hands-on cleaning efforts, they have been sensitized to their role in maintaining a clean and healthy environment. The repeated emphasis on cleanliness reinforces waste management practices, instilling a sense of responsibility and civic duty. Celebration of Kargil Vijay Diwas and World AIDS Day: These observances have fostered respect for the armed forces and raised awareness about the challenges posed by HIV/AIDS. By commemorating these significant events, students have developed a deeper understanding of national security and global health concerns, promoting a sense of solidarity and support. Awareness Programs (HIV/AIDS, Covid-19, Blood Science, and Voluntary Blood Donation): These programs have equipped students with essential knowledge about critical health issues. They have been sensitized to the importance of accurate information, preventative measures, and community engagement in addressing public health challenges. Social Initiatives (Cloth Donating and Food Distribution, Blindness Eradication): These initiatives have had a direct impact on the less fortunate members of the community. Students have gained a heightened awareness of poverty, homelessness, and health-related issues, while also imbibing values of compassion and empathy

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692954241_341-outcomesofsupportingactivities.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description		Documents
Any additional information		View File
Number of awards for extension activities in last 5 year (Data Template)		View File
e-copy of the award letters		View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description		Documents
Reports of the event organized		View File
Any additional information		View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)		View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

882

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

DHSK Commerce College, Dibrugarh is committed to providing quality education in a well-maintained sprawling green campus across 0.81 acres. The College strategically utilizes its physical infrastructure to facilitate effective teaching-learning activities. The architectural marvel spans a total built-up area of 4558.42 sq. meters, divided into different zones catering to instructional and administrative needs. Instructional Excellence: Within the College's premises, there are 16 numbers of well-furnished and ventilated air-conditioned classrooms. These classromms are technologically enriched and equipped with ICT provisions, multimedia tools, laptops, and Wi-Fi connectivity. These classrooms can comfortably accommodate over 1600 students. The emphasis on advanced technology ensures a vibrant and engaging learning environment, promoting interactive and dynamic pedagogy. The campus is a haven for intellectual exploration, where students participate in all academic and non-academic activities. All departments manage their separate departmental libraries for offering specialized resources to enrich the learning experience. Inclusive Facilities: The College champions inclusivity. Dedicated spaces like the Teachers' Common Room and department rooms provide educators with a platform for collaboration and growth. The College ensuring a holistic educational ecosystem with IQAC, NSS, NCC, ICGC, Women's Cell, Boys' Common Room, Girls' Common Room, and a canteen

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692957390_411-ssr-2023-3.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for organizing cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its annual sports competition in its own institution. Cultural, gymnasium facilities are also available in the college. Our students also participate in Inter -College youth festivals organized at different colleges under Dibrugarh University.Sports Facilities: College encourages sports activities among students. A number of players have played in district, university, state and national level games. The College provides facilities for indoor games as well as outdoor games. Some of the popular outdoor games where students actively participate are Basketball, Kho - Kho, Cricket and Badminton. Some of the indoor games available in the College campus are - Carom board, Table-tennis, Chess, Gymnasium etc.To organize cultural activities in the college, there is a Student’s Cultural Committee having teachers as advisers. This committee organizes various cultural programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692957390_411-ssr-2023-3.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dhskcommercecollege.edu.in/webportal/4.3:ITInfrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

80.50

File Description

Upload any additional information

Upload audited utilization statements

Upload Details of budget allocation, excluding salary during the year (Data Template)

Documents

[View File](#)

[View File](#)

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Dr. LP Dutt Library of DHSK Commerce College, established in the year 1960, is a well-equipped and resourceful knowledge hub located within the College campus.The library spans an impressive total area of 9560 sq ft,. The expansive space is thoughtfully organized to facilitate efficient use of resources and to create an encouraging environment for studying and research. With a seating capacity of 110.The library boasts an extensive collection that caters to diverse academic needs. The collection includes: 1.29,798 textbooks, covering a wide array of subjects. 2.8,795 reference books, 3.14 subscribed journals, providing current and relevant scholarly articles. 4.7 periodicals, keeping users informed about the latest developments in various fields. E-Learning and Technological Integration: The Library embraces modern technology to enhance its services. It is a participant in the N-List program provided by INFLIBNET, which offers electronic resources, databases, and scholarly content to students and faculty. Automation and Library Management System: Since the academic year 2014-15, the library has adopted a partially automated system to manage its operations. Barcode Technology and Membership: The library employs barcode technology for efficient membership registration and book issuance/return. Students receive a bar-coded Identity Card upon admission, which doubles as a library membership card.

File Description

Upload any additional information

Paste link for Additional Information

Documents

[View File](#)

https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692955875_421-digitalfacilitiesinlibrary.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description

Upload any additional information

Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)

Documents

[View File](#)

[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.79

File Description

Any additional information

Audited statements of accounts

Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)

Documents

[View File](#)

[View File](#)

[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5539

File Description

Any additional information

Details of library usage by teachers and students

Documents

[View File](#)

[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

High-Speed Network for Optimal Connectivity: The College boasts a high-speed network designed to provide seamless connectivity. Our dedicated leased line offers a rapid internet connection with 70 Mbps of bandwidth. This network is powered by a combination of two leased lines: a 20 Mbps line from BSNL and a 50 Mbps line from Bharat Fibre , which ensures reliable and fast internet access for everyone in our College family. Computer Lab for Empowering Exploration and Learning: Our Computer Lab is a cornerstone of our technological prowess. Equipped with 50 branded PCs, each connected to a high-speed 32 Mbps leased line, it offers uninterrupted and high-bandwidth internet connectivity. This lab is not just a space for routine tasks but a hub of technological exploration, equipped with licensed system and application software across various disciplines. Ensuring Campus Safety through Surveillance: Safety is a top priority area of the College.Secure Data handling for a Safer Campus: The data captured by these cameras is stored securely. Authorized personnel can access it through a designated viewing port.

File Description

Upload any additional information

Paste link for additional information

Documents

[View File](#)

<https://dhskcommercecollege.edu.in/webportal/4.3:ITInfrastructure>

4.3.2 - Number of Computers

115

File Description

Upload any additional information

List of Computers

Documents

[View File](#)

[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ≥ 50MBPS

File Description

Documents

Upload any additional Information		View File
Details of available bandwidth of internet connection in the Institution		View File
4.4 - Maintenance of Campus Infrastructure		
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
42.64		
File Description		Documents
Upload any additional information		View File
Audited statements of accounts		View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)		View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		
The College organises regular meetings of various committees formed for this purpose and uses the grants received from various agencies as per the guidelines, requirements, and in the interest of the institution as a whole in order to best allocate and fully utilise the available financial, academic, and E-resources for maintenance and conservation of various facilities. Classrooms: The College has a construction committee for infrastructure repair and upkeep. HoDs submit to the Principal their departmental requests for things like classroom furnishings. The College Development Fund is used to maintain and make minor repairs to electrical and other items. The classrooms are kept clean with the assistance of two full-time sweepers. Modern cleaning gear like mops, gloves, and vacuum cleaners are readily available for them. Students and staff can record complaints that are resolved within a predetermined time period in the office's complaint register, which is kept up to date. The judicious use of electricity in classrooms raises students' awareness of cleanliness and inspires them to practise energy saving. The administration regularly deputises technicians, masons, plumbers, and carpenters to ensure the upkeep of classrooms and related infrastructure.		
File Description		Documents
Upload any additional information		View File
Paste link for additional information		https://dhscommercecollege.edu.in/webportal/4.4:MaintenanceofCampusInfrastructure
STUDENT SUPPORT AND PROGRESSION		
5.1 - Student Support		
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year		
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year		
265		
File Description		Documents
Upload self attested letter with the list of students sanctioned scholarship		View File
Upload any additional information		View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)		View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year		
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year		
0		
File Description		Documents
Upload any additional information		View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)		View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills		A. All of the above
File Description		Documents
Link to Institutional website		https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1693379602_512-ictskillenhancementprograms.pdf
Any additional information		View File
Details of capability building and skills enhancement initiatives (Data Template)		View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year		
356		
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year		
356		
File Description		Documents
Any additional information		View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)		View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases		A. All of the above

Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
18	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
28	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
03	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
11	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
DHSK Commerce College has an active body of student's community known College Students Union.' It has been playing an important role in pro cultural, ethical and intellectual development of the student as well harmony and the spirit of common brotherhood amongst all the students Body is consisting of 12 members having different portfolios to deal of activities with the support of the Principal and faculty members a advisors. The students union in association with the various departme NSS, NCC and other Cells organize various activities such as annual C Festival, athletics, literary & other cultural activities and also ta activities organized by other colleges and universities. Annual Colle is one of prime platforms for students to participate in different sp activities. The whole College week is planned and organized by studen consultation with the faculty advisers and accordingly the events and carried out. Interested students of the college regularly participate colleges and inter - university events. The students' union of the co 'Vanijya Darpan', the annual college journal under the guidance of a members of the college. The student member of IQAC Committee provides cooperation in various activities of IQAC.	
File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/webportal/5.1:StudentSupport
Upload any additional information	View File
5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)	
5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year	
07	

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
The DHSK Commerce College Alumni Association (DHSKCCAA) is working to cater the need for maintaining relations with Alumni of DHSK Commerce College. The Association is regularly updating its database for maintaining full records of pass out students of this college. The Association is registered under Cooperative Societies Act, 1860. The association is maintaining its one bank account with SBI, Gabharupathar Branch. At the end of the financial year 2022-23, the alumni account shows an amount of Rs. 3,99,058.78/- in its account. The association has taken additional initiative to place this record in the College website under Alumni section for the information of all associated people. As on 31st March, 2023, total 4,406 alumni have been registered with the association. The association however, in addition to it still keeps a hard copy of record for necessary physical verification	

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/Alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
Vision: The vision of the DHSK Commerce College is to upgrade itselfinto a centre of excellence in commerce education and to buildfuture business leaders and entrepreneurs in the globalizedbusiness environment for the development and welfare of allconcerned. Vision: • Making commerce education accessible to all sections ofthe society. • Teach, guide and motivate the students by providingquality education. • Inculcate the spirit of co-operation and healthycompetition amongst the students. • Mould the students towards creativity and excellence withdedication, devotion and discipline. • Ensure physical, mental and moral growth and developmentof the students. • Assist in character building of students by cultivating human andethical values in the students. • Synthesise the traditional and modern teaching tools forcapacity building through all rounddevelopment of thestudents. • Facilitate, encourage and spread education for womenempowerment. Mission: "The mission of DHSK Commerce College is to promote learning both by studentsand faculty to achieve excellence in education."The Vision,Mission and Objectives are communicated to the stakeholdersthrough the prospectus, website andnotice board. The qualitypolicies are framed in consultation with the faculties,GoverningBody, Heads, staff, alumnies and various committees.	

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/VisionandMission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is visible in various institutional practices can be observed as follows • Governing Body: The College governance isdecentralised and participative and as an apex decisionmaking body, it has a Governing Body to nominatedifferent committees for planning and implementation ofacademic, administrativepolicies whereacademic and administrative policies are based on thedecisions of Governing body. • Decentralised and Participatory governance atAdministrative Level: The IQAC loosk after the matter ofinternal quality. The Governing body appoints onecoordinator and two assistant coordinators to assist inthe smooth running of the cell.Different cellswork incoordination withIQAC.The RUSA Coordinatorlooks after thematter related to the utilisation of fund.NCC and NSSOfficerstake the responsibility of NCC and NSS. • Decentralisation at Department Level: Each department isprovided with finance to meet immediate departmentalneeds such as purchase of books, bookshelves, printingand stationery materials etc.The HOD's are authorized todistribute work plan load of the department to faculty insuch a way to exhibit their talent and skill. • Decentralisation and participation at CommitteeLevel:NCC, NSS, ICGC, IQAC, Women Cell, EOC, library etc.has operational autonomy under the guidance ofseniorfaculty members since it involves students from variousdepartments.	
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File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692693753_611-1692426688-10678.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

DHSK Commerce College has been continuously improving its infrastructure, academic, administration and other aspectsduring the last couple of years.The college encourages thefaculty members for research works. Along with the centrallibrary of the college, each department has been equipped with departmental library. During the last five years six teachers have earned doctorate degree. The institute also publishes apeer-reviewed research journal viz., UTKARSH annually. We offers two year full time M.Com. Course (CBCS) under Dibrugarh University. Also we are expecting to introduce another undergraduate course in	
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the upcoming years.As a part of academic collaborations, our college has signed a few MoU's with different Institutions / Universities. The College alumni association is also running smoothly. A few plans to be startedshortly are as follows:

- To start two add on courses with effect from2022-23 academic session under Dibrugarh University,
- To develop the College playground at 2nd campus Banipur
- To construct boys' hostel at Banipur Campus
- To construct staff quarters at Banipur Campus
- To make optimum use of finance under RUSA 2.0project, one multi storey building with the provisions ofauditorium, video conferencing hall, class rooms, toiletblocks etc have already started.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692430425_621-ssr-2023-final-compressed.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

DHSK Commerce College was established in 1960 in Dibrugarh, Assam. Thecollege is affiliated withDibrugarh University. TheOrganizational Structure of the College consists of theManagement, Governing body, the Principal, Vice - Principal,the teaching staff, the non-teaching staff, Library staff andthe students.Governing Body of DHSK Commerce College:The College has aGoverning Body which is the main decision making body of theInstitution. The GB meets regularly and discusses the agendaprepared by thePrincipal. It appraises the performance of theinstitution and decisions taken in the previous meeting andalso approves the policy decisions. All new suggestion and proposals are discussed and accordingly decisions aretaken.Main functions of Governing Body includeapproval of thedecisions of the different committees, appointment related matters,Scrutinizing and approving the budgetary proposals.

IQAC: The College has Internal Quality Assurance Cell toworks towards realizingthe goals of qualityenhancement and sustenance.

Women Cell: The college provides a plateform to discuss the issues concerning women, their welfare and advancement, through a women's cell which organises seminars/talk programmes periodically.

Students Union: Student Union meetings are held regularly toaddress the student related issues.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692693753_611-1692426688-10678.pdf
Link to Organogram of the institution webpage	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692430425_621-ssr-2023-final-compressed.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Provision of canteen, library, drinking water, washing facilities, housing facilities (only for chowkidars) etc.
- Welfare facilities for the teachers' include departmental room with adequate seating provisions and stationery grants.
- Welfare facilities available for staff include the benefits of GIS Policy.
- Staffs are eligible for availing Casual Leave and Earn leave facility
- Provision of Maternity leave, Paternity Leaveand Child Care Leave.
- Support thefaculty members for pursuing their higher studies .Their leave of absence is treated as official-on-duty.
- The institution has a security guard.
- College has one Co-operative thrift society with a loan facility at low rate of interest.
- All the departments, main offices and library are equipped with the facilities of laptop, desktop and internet.
- Free Wi-Fi facility is also available in certain areas of the institute like classroom, departmental rooms, office and library etc.
- Staffs enjoy the benefits of gratuity after the superannuation of service as per the State Government rules.
- Facilities of OPS and NPS.
- In the event of death of an employee, while in service his/her dependent will be considered for employment on compassionate grounds, subject to eligibility of the individual concerned and the availability of the vacant post.

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692776627_631-uploaded-compressed.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year
06

File Description		Documents
Upload any additional information		View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)		View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description		Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).		View File
Reports of Academic Staff College or similar centers		View File
Upload any additional information		View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)		View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description		Documents
IQAC report summary		View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)		View File
Upload any additional information		View File
Details of teachers attending professional development programmes during the year (Data Template)		View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In DHSK Commerce College, the head of the institution evaluates each teacher's performance based on a number of factors that help to increase a teacher's effectiveness, including the performance of their individual students in examinations, regularity in class attendance, students' feedback reports on teachers and office staff, an interactive teaching style, holding tutorial classes, assisting and carrying out students' research projects, and participation in academic activities. The management evaluates both teaching and non-teaching staff performance, and promotions, annual raises, career development, etc. are granted in accordance.

The College adheres to the UGC's regulations and guidelines for evaluating instructors, and as a result, a performance-based appraisal system combining several criteria to assess teachers' effectiveness and academic accountability is in place. As a result, each teacher is required to submit an annual performance report in the UGC-required format, officially provided by the HOD. In this regard, specific instructions have been issued and must be meticulously followed. As it is a self-evaluation of his or her work, the faculty member's reporting must be factual, accurate, and, whenever required, backed up by evidence. The HOD has a responsibility to review the system .

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1692776627_631-uploaded-compressed.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a system in place for both internal and external financial audits. The college regularly performs internal financial audits to assess the effectiveness of internal control mechanisms and the efficient use of financial resources. As a result, an audit entails looking at the documentation that backs up the figures and disclosures in the financial statements. An evaluation of the accounting standards applied by the college in using the internal and external financial resources available to the institution over a specific time period is also included in an audit. Additionally, the audit covers key estimations made by the college administration as well as a review of the entire financial statement.Our institution's method of auditing involves selecting an auditor with approval from the president of the governing body. The Audit Officer of Local Accounts of the Government of Assam conducts an internal audit of the institution's financial matters.After the audit is finished, the auditor creates a thorough report and objections, along with instructions to make the necessary corrections. The report is then brought up for discussion and approval in the Governing Body meeting. The members offer suggestions for potential future improvement following discussion and assessment of the audited statements.

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1693034166_641-strategiesformobilization.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description		Documents
Annual statements of accounts		View File
Any additional information		View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)		View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The State government and RUSA are the two main funding sources for the college; however, in some cases throughout the past few years, the institutions have generated additional funds from other sources for various objectives. Adequate accounting processes have been followed to ensure the correct use of the monies and resources received from authorised and unapproved entities and people. Additionally, the proper procedure is followed when a committee needs to be formed and consent is requested for using funds. In addition, competent government auditors have regularly performed proper audits and account verification.

Utilization of Resources: For efficient use of financial resources and proper mobilization of funds, the college has the following Committees.

1. Governing Body of DHSK Commerce College, Dibrugarh
2. Purchase Committee
3. Construction Committee
4. IQAC Committee
5. Library Committee
6. Various associated bodies

A financial audit conducted at the conclusion of each fiscal year ensures that these monies are used as intended.Grants received from PG Course, B.Com. Morning Shift, and other sources are used to launch courses,and pay the lecturers. Student fees are thoroughly audited and used for the wages of non-permanent faculty and staff, the development of the institution, and the payment of temporary teachers

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1693034166_641-strategiesformobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In accordance with the directives issued by NAAC, the College established its IQAC on 1st January, 2005. It collects, maintains and analyses documents and document evidences directly or through the College Office and prepares the Annual Quality Assurance Report (AQAR) and submits to NAAC every year.. The IQAC is presentlyengaged in preparation of SSR of 3rd cycle. IQAC has concentrated on the collection of Feedback fromstakeholders and inform the concerned about its outcome for correction and improvement as a main tool of development of the Institution. IQAC have identified some best practices such as collection and analysis of Students’ Feed Back, dissemination of information on various quality parameters of higher education, etc. Regular seminars, webinars, awareness programme, special lectures, workshopshave been organized. The College alsoprepars and submit reports of AISHE and NIRF. The IQAC encourage and provide support required by all staff for their quality sustenance and quality improvement in teaching, Research & administration. The IQAC constituted different sub committees in which most of the staff members are involved in formulating and executing the decisions of IQAC. The decisions of IQAC are widely communicated to staff members through circulars from time to time.

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1693034517_651-qualityassurancestrategiesprocesses-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Academic review in beginning of the session is done by organizing orientation programme with 1st semester students. At the beginning of the new session, a new time-table is prepared, the academic calendar is prepared and corculated
2. The IQAC motivates the teachers to use the ICT.For this purpose, many HoDs has created whatsapp group and Google classrooms are individually created by faculties for students.
3. Social-media has also been utilized to establish communication with the students and peers. Study materials have been shared through social media for the students who couldn’t attend their classes due to pandemic.
4. Five classrooms have smart-boards where projector are used. Teacher occasionally take their classes through smart-board, ppt presentation. Motivational lecture and guest lectures are also organized with the help of Smart-board/Projector/PPT presentation.
5. Feedback System: IQAC has been actively engaged in Collection, analysis, review of Feedback from Students, teachers, alumni and parents and accordingly actions are taken. Continuous up gradation of College infrastructure
6. Department organize parent - teachers meet to review the progress of students
7. Department also organize remedial classes for slow learners
8. The College has an active mentor mentee cell where students are given guidance or support both academically and mentally

File Description	Documents
Paste link for additional information	https://dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1693034517_651-qualityassurancestrategiesprocesses-1.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://dhskcommercecollege.edu.in/webportal/6.5:InternalQualityAssuranceSystem
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year		
Through its dedicated Gender Champion Club(GCC), the institution have organized a total of ten (10) programmes including relevant talk, competition, staging of play, career counseling programme etc. throughout the year 2022-23. A separate women hostel with all facilities and security is available at a distance of about 2 Kms. from the college campus. The hostel is equipped with proper water supply and electricity services. Installation of CCTV Cameras in the necessary parts of the building(s) including the classrooms as well as the Women's hostel campus, gymnasium in the college campus, separate Girls' Common Room, separate reading area in the college library, fully functional Women Cell, Internal Complaint Committee(ICC), Equal Opportunity Cell(EOC) as well as Anti-ragging Cell etc.; setting up of Complaint Box etc. too have served the aim of strengthening the gender equity in the college environment. A Day care Centre equipped with children's playing items etc. in the college campus, so that the female employees of the institution can perform their duties without stress, keeping their children at the centre. There is provision of sick room, sanitary pad vending machine and incinerator, counseling services, self- defense classes, representative of girls' students in the students' union etc.		
File Description	Documents	
Annual gender sensitization action plan	https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1693302430_711-measures-initiated-by-the-institution-for-the-promotion-of-gender-equity-during-the-last-five-years-25-08-2023-1.pdf	
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://dhscommercecollege.edu.in/uploads/2300/website_builder_files/1693302430_711-measures-initiated-by-the-institution-for-the-promotion-of-gender-equity-during-the-last-five-years-25-08-2023-1.pdf	
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment		
B. Any 3 of the above		
File Description	Documents	
Geo tagged Photographs	View File	
Any other relevant information	View File	
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management		
DHSK Commerce College has undertaken an effective waste management system throughout its campus. With an aim of creating an environmentally-friendly atmosphere in the institution, the management has installed a few solid waste collection bins in different locations of the campus, These which are regularly being emptied by the local municipality waste collectors. A separate waste disposal system both for organic and inorganic and liquid waste has also been initiated in the college by the authority. The e-waste generated i.e. damaged, not-working computers, monitors, UPS devices, printers etc. are appropriately disposed of by selling it to authorized recycling centre by the college administration. The college also promotes waste recycling and reuse by sending some of the waste paper gene for recycling, while some others are reused by faculty members and employees. This practice, the college believes, encourages the sustainable practice of the reduction of paper consumption. In total, the institution is very much committed regarding effective waste management for different types of wastes, leading to a contribution towards a greener environment in the college campus.		
File Description	Documents	
Relevant documents like agreements / MoUs with Government and other approved agencies	View File	
Geo tagged photographs of the facilities	View File	
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		
B. Any 3 of the above		
File Description	Documents	
Geo tagged photographs / videos of the facilities	View File	
Any other relevant information	View File	
7.1.5 - Green campus initiatives include		
7.1.5.1 - The institutional initiatives for greening the campus are as follows:		
1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping		
A. Any 4 or All of the above		
File Description	Documents	
Geo tagged photos / videos of the facilities	View File	
Various policy documents / decisions circulated for implementation	View File	
Any other relevant documents	View File	
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution		
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities		
A. Any 4 or all of the above		
File Description	Documents	
Reports on environment and energy audits submitted by the auditing agency	View File	
Certification by the auditing agency	View File	

Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
Through various initiatives such as implementing policies, besides different cultural celebrations and organizing various events through different Cells, Units, clubs and organizations within and outside the campus; the institution has succeeded in its goal of achieving the sustainable as well as inclusive environment for all concerned. Many a sensitization programs along with support services towards the depressed, needy sections of the society have been undertaken by the college in the year 2022-23 as in the yesteryears. The college has taken steps so that the student communities can feel proud of their own cultural identities, celebrate the same and can get engaged themselves in cross-cultural dialogue with a deep sense of belongingness. Some sensitization and awareness programs have also been organized for the campus community regarding importance of inclusive language and behavior. Besides, different support services i.e. counseling, mentoring, financial aid have been instituted to ensure equal opportunities for all the students. The college provides accommodations to the students with reasonable adjustments, however considering the accessibility factor. Thus, the college has been trying its best to create an inclusive environment so that it can celebrate diversity promoting cultural understanding among the stakeholders by encouraging interactions among them hailing from different backgrounds.	
File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File
7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	
The college celebrates Constitution Day every year on November 26 in which a part of the constitution is read out by one for whole the audience emphasizing the importance and values of the same. Besides taking of pledge on the day, as part of celebration, Lectures and discourse various competition on the theme related to the spirit of the constitution are too organized. During the year 2022-23 too, the day was celebrated with programmes like Taking of Pledge, Intra-college Calligraphy competition among the students on the theme 'Preamble of Indian Constitution'. Each year National Voter Day is also celebrated on January 25 by the college to create awareness basically among the first time voters. During the period 2022-23 too, it was celebrated with a team spirit. Besides, the institutions celebrate some other important national days i.e. Independence Day on August 15 and Republic Day on January 26 every year. During the period 2022-23 too, these days were celebrated by the college community with a heartfelt spirit of nationalism. These celebrations can be termed as occasions to reinforce the spirit of patriotism and nationalism among the different stakeholders of the institution i.e. students, teaching and non-teaching staff, and other attendees.	
File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://dhscommercecollege.edu.in/webportal/7.1:InstitutionalValuesandSocialResponsibilities
Any other relevant information	https://dhscommercecollege.edu.in/webportal/7.1:InstitutionalValuesandSocialResponsibilities
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
1. Celebration of Independence Day: On the occasion, the NSS Unit of the college too performed a plantation drive at the Banipur campus of the college planting about fifty saplings by a group of NSS volunteers and teachers of the institution. 2. Observation of World Environment Day A special talk on 'How to beat Plastic Pollution' along with a Sapling plantation programme were organized to mark the day's celebration. 3. Observation of 9th 'International Day of Yoga' 4. NSS Day on September 24, 2022 by the NSS Unit of the college. 5. Observation of 'International Day Against Drug Abuse & Illicit Trafficking' on June 27, 2023 'National Unity Day' was organized at the college. 6. 'Constitution Day' was observed at the college 7. Observation of 'World AIDS Day' on December 1, 2022 by the NSS Unit of the college in association with 'Socio-Educational Welfare Association' (SEWA), an NGO of repute. 8. 'Indian Language Day' was organized jointly by Departments of Hindi and Assamese. 9. 'National Voters' Day' was observed by the NSS Unit of the college on January 25, 2023. A 'Pledge taking Ceremony' was organized on the occasion.	

10. Celebration of Republic Day:	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Celebration of Independence Day: On the occasion, the NSS Unit of the college too performed a plantation drive at the Banipur campus of the college planting about fifty saplings by a group of NSS volunteers and teachers of the institution.
2. Observation of World Environment Day A special talk on 'How to beat Plastic Pollution' along with a Sapling plantation programme were organized to mark the day's celebration.
3. Observation of 9th 'International Day of Yoga'
4. NSS Day on September 24, 2022 by the NSS Unit of the college.
5. Observation of 'International Day Against Drug Abuse & Illicit Trafficking' on June 27, 2023 'National Unity Day' was organized at the college.
6. 'Constitution Day' was observed at the college
7. Observation of 'World AIDS Day' on December 1, 2022 by the NSS Unit of the college in association with 'Socio-Educational Welfare Association' (SEWA), an NGO of repute.
8. 'Indian Language Day' was organized jointly by Departments of Hindi and Assamese.
9. 'National Voters' Day' was observed by the NSS Unit of the college on January 25, 2023. A 'Pledge taking Ceremony' was organized on the occasion.
10. Celebration of Republic Day:

File Description	Documents
Best practices in the Institutional website	https://dhsdkcommercecollege.edu.in/uploads/2300/website_builder_files/1693210243_best-practices1.pdf
Any other relevant information	https://dhsdkcommercecollege.edu.in/uploads/2300/website_builder_files/1693210243_best-practices1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

With a consistent increase in student intake over the years, the college has been able to showcase excellent results in its B.Com course with various specialty subjects in both regular as well as distance mode. In the co-educational setup college, both morning and day shifts are offered for the students to pursue a variety of subjects in commerce and management. Distance education Study Centers of Dibrugarh University and Krishna Kanta Handique State Open University (KKHSOU) have been rendering services to make commerce education accessible to the needy section of the society. With its extended infrastructure in recent times to accommodate the increasing number of students along with various academic collaborations through MoUs with different higher educational institutions, the college has stepped into a new realm of journey towards spreading quality education. Further, construction of a new campus in the already purchased land at a distance of about four km from the main campus, more improvement of the present infrastructure, induction of various certificate courses are on the cards. In total, the institution is strived for a continuous, unstoppable journey towards imparting quality commerce education in the north eastern part of the country in a nurturing environment for its students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

DHSK Commerce College in the forthcoming year i.e. 2022-23 plans for improvement in infrastructural development, growth in the field of academic and research activities along with initiating some more steps regarding environmental sustainability in the interest of a co-progressive learning environment. A multistoried building is already being constructed with support from the RUSA 2.0 project to cater the needs of new classrooms, a big size teachers' common room, an auditorium, examination room along with a new improved toilet blocks. The college will build a new campus at the Banipur ara of the city, where land for the purpose have already been purchased. The boundary wall of entire campus will be build and a Boys' Hostel along with a few staff quarters too will be built therein in the campus. Further, publishing of the peer reviewed research journal 'Utkarsh' will be continued, besides publishing of a new research paper based multidisciplinary book entitled 'Insight' in the forthcoming period. Preparation for the third cycle of NAAAC assessment of the institution will be the foremost priority during this period. Further, the college will strengthen the units of the organizations such as NSS, NCC, and the Women Cell.